

**With thanks to the North East England Registration and Approvals Panel
(NEERAP)**

**Who kindly agreed for this document to be adopted by the
South West Approvals Panel**

APPROVED CLINICIAN COMPETENCY GUIDANCE FOR PORTFOLIOS

This framework has been developed by the North East England Registration and Approval Panel to provide guidance on the evidence and information that should be included in portfolios for AC status, in order to demonstrate the competencies required to be approved as an Approved Clinician and how these should be set out. The framework is based on, and includes information from within, the New Roles Guidance document at Annexe E and allows the panel to work effectively and systematically when reviewing portfolios.

Information can be cross referenced within this framework structure. It is the applicants' responsibility to clearly number their evidence and to detail which competency or competencies these demonstrate. There may be several pieces of information required to evidence competencies and it is the applicant's responsibility and that of the supporting organisation to ensure that adequate and appropriate evidence is submitted.

Application for Approval as Approved Clinician

Portfolio & Application

Applicant's Name:	
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Application Process Application form Evidence of Competencies Signed Declaration from Applicant Curriculum Vitae Continuing Professional Development Evidence Declaration from Supporting Organisation Two References
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Portfolio Contents

<u>No</u>	<u>Competency</u>	<u>Evidence No</u>						
1	<p>The role of the approved clinician and responsible clinician.</p> <p>A comprehensive understanding of the role, legal responsibilities and key functions of the AC and RC</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left; padding: 5px;">HOW ACQUIRED</th> <th style="text-align: left; padding: 5px;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Existing professional skills, knowledge and experience</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Professional qualification Curriculum vitae (CV) including, e.g. publications, committee work Continued Professional Development (CPD) logs Specific experience and training Anonymised reports; documents </td> </tr> <tr> <td style="padding: 5px;">Shadowing AC/RC/AMHP Suitable coursework, Seminars, teaching. Learning set membership Specific training</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Certificate Testimonial/log Certificate & CPD approved by profession Reflective log/journal Certificate 360 degree assessment </td> </tr> </tbody> </table> <p><i>Shadowing of the AC/RC in order to demonstrate this competency must include clear evidence of the applicant having demonstrated the ability to make all the key decisions reserved to the RC. Inter alia they should have considered, on more than one occasion, each of the following decisions :</i></p> <ul style="list-style-type: none"> <i>Renewal of detention,</i> <i>Discharge from detention,</i> <i>Granting of s17 leave; and</i> <i>Application for CTO</i> <p><i>Where the applicant is a doctor or Nurse Prescriber they should also demonstrate, on more than one occasion, consideration of the decision/s around consent to treatment specific to section 58 MHA.</i></p> <p><i>Although the applicant cannot actually implement any of their decisions they must have written confirmation from the RC that they are shadowing that they have demonstrated sound decision-making ability, using appropriate and good clinical judgement and risk assessment skills.</i></p>	HOW ACQUIRED	EVIDENCE	Existing professional skills, knowledge and experience	<ul style="list-style-type: none"> Professional qualification Curriculum vitae (CV) including, e.g. publications, committee work Continued Professional Development (CPD) logs Specific experience and training Anonymised reports; documents 	Shadowing AC/RC/AMHP Suitable coursework, Seminars, teaching. Learning set membership Specific training	<ul style="list-style-type: none"> Certificate Testimonial/log Certificate & CPD approved by profession Reflective log/journal Certificate 360 degree assessment 	
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2	Legal and Policy Framework	<u>Evidence</u> <u>No</u>								
a	<p>Applied knowledge of the Mental Health Act 1983, related CoP and national and local policy and guidelines</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #4a5558; color: white;">HOW ACQUIRED</th> <th style="background-color: #4a5558; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Existing knowledge</td> <td> <ul style="list-style-type: none"> CV CPD log </td> </tr> <tr> <td>Training by appropriate provider (Law school, accredited body)</td> <td> <ul style="list-style-type: none"> Certificate </td> </tr> <tr> <td>Shadowing AC/RC/AMHP</td> <td> <ul style="list-style-type: none"> Anonymised statutory reports based on supervised practice/ shadowing </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Existing knowledge	<ul style="list-style-type: none"> CV CPD log 	Training by appropriate provider (Law school, accredited body)	<ul style="list-style-type: none"> Certificate 	Shadowing AC/RC/AMHP	<ul style="list-style-type: none"> Anonymised statutory reports based on supervised practice/ shadowing 	
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b	<p>Applied knowledge of other relevant legislation, CoP, etc. in particular, relevant parts of the Human Rights Act 1998, the Mental Capacity Act 2005 and the Children Act.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #4a5558; color: white;">HOW ACQUIRED</th> <th style="background-color: #4a5558; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Existing knowledge</td> <td> <ul style="list-style-type: none"> CV CPD log </td> </tr> <tr> <td>Training by appropriate provider (Law school, accredited body)</td> <td> <ul style="list-style-type: none"> Certificate </td> </tr> <tr> <td>Shadowing</td> <td> <ul style="list-style-type: none"> Anonymised reports </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Existing knowledge	<ul style="list-style-type: none"> CV CPD log 	Training by appropriate provider (Law school, accredited body)	<ul style="list-style-type: none"> Certificate 	Shadowing	<ul style="list-style-type: none"> Anonymised reports 	
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c	<p>Applied knowledge of relevant guidance issued by NICE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #4a5558; color: white;">HOW ACQUIRED</th> <th style="background-color: #4a5558; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Knowledge of evidence-based practice relevant to likely patient group (AMH, LD, CAMS, Autism, PD, OP) about whom decisions will be made.</td> <td> <ul style="list-style-type: none"> CPD Learning set work Evidenced knowledge of <ul style="list-style-type: none"> - professional guidelines - NICE - National Service Frameworks - policies </td> </tr> </tbody> </table> <p>Because this competency is in regard to applied legal knowledge, applicants should ensure that their portfolios include some primary evidence such as anonymised statutory reports, in addition to any courses undertaken.</p>	HOW ACQUIRED	EVIDENCE	Knowledge of evidence-based practice relevant to likely patient group (AMH, LD, CAMS, Autism, PD, OP) about whom decisions will be made.	<ul style="list-style-type: none"> CPD Learning set work Evidenced knowledge of <ul style="list-style-type: none"> - professional guidelines - NICE - National Service Frameworks - policies 					
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3	Demonstrated Ability in Assessment	<u>Evidence</u> <u>No</u>						
3.1	<p>a Identify the presence of mental disorder.</p> <p>b Identify the severity of the disorder</p> <p>c Determine whether the disorder warrants compulsory confinement</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left;">HOW ACQUIRED</th> <th style="text-align: left;">EVIDENCE</th> </tr> </thead> <tbody> <tr style="background-color: #cccccc;"> <td>Professional training and experience</td> <td> <ul style="list-style-type: none"> Training curriculum Professional body accreditation of these specific competencies Job Description (JD) CV Statutory report and a linked case report Relevant publications by applicant </td> </tr> <tr style="background-color: #cccccc;"> <td>Specific training (e.g. assessment tools for different patient groups)</td> <td> <ul style="list-style-type: none"> Certificate CPD log </td> </tr> </tbody> </table> <p><i>Shadowing of the AC/RC in order to demonstrate this competency must include clear evidence of the applicant having demonstrated the ability to make all the key decisions reserved to the RC. Inter alia they should have considered, on more than one occasion, each of the following decisions :</i></p> <ul style="list-style-type: none"> <i>Renewal of detention,</i> <i>Discharge from detention,</i> <i>Granting of s17 leave; and</i> <i>Application for CTO</i> <p><i>Where the applicant is a doctor or Nurse Prescriber they should also demonstrate, on more than one occasion, consideration of the decision/s around consent to treatment specific to section 58 MHA.</i></p> <p><i>Although the applicant cannot actually implement any of their decisions they must have written confirmation from the RC that they are shadowing that they have demonstrated sound decision-making ability, using appropriate and good clinical judgement and risk assessment skills.</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> Training curriculum Professional body accreditation of these specific competencies Job Description (JD) CV Statutory report and a linked case report Relevant publications by applicant 	Specific training (e.g. assessment tools for different patient groups)	<ul style="list-style-type: none"> Certificate CPD log 	
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3.2	<p>Ability to assess all levels of clinical risk within an evidence based framework</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left; padding: 5px;">HOW ACQUIRED</th> <th style="text-align: left; padding: 5px;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Professional training and experience</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Professional body accreditation CV CPD JD </td> </tr> <tr> <td style="padding: 5px;">Training in relevant risk assessment and management tools and processes.</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Certificate Anonymised reports; care plans. Learning set logs Application of formal risk management tools </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> Professional body accreditation CV CPD JD 	Training in relevant risk assessment and management tools and processes.	<ul style="list-style-type: none"> Certificate Anonymised reports; care plans. Learning set logs Application of formal risk management tools 	<p><u>Evidence</u> <u>No</u></p>
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3.3	<p>Demonstrated ability to undertake mental health assessments incorporating biological, psychological, cultural and social perspectives</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left; padding: 5px;">HOW ACQUIRED</th> <th style="text-align: left; padding: 5px;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">Professional training and experience</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Professional body accreditation CV CPD JD </td> </tr> <tr> <td style="padding: 5px;">Shadowing AC/RC/AMPH</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Testimonial; reflective log/journal Evidence of MHA assessment involvement/ case reports </td> </tr> </tbody> </table> <p><i>Again, shadowing of the AC/RC/AMHP should be evidenced by confirmation,, from that professional, based on observation and shared practice, that the applicant has demonstrated sound decision making and assessment skills, from a range of perspectives.</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> Professional body accreditation CV CPD JD 	Shadowing AC/RC/AMPH	<ul style="list-style-type: none"> Testimonial; reflective log/journal Evidence of MHA assessment involvement/ case reports 	
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4	Treatment	<u>Evidence</u> <u>No</u>										
4.1	<p>a Understanding of mental health related treatments</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Professional training and experience</td> <td> <ul style="list-style-type: none"> Professional body accreditation CV CPD JD </td> </tr> <tr> <td>Commissioned didactic/seminar courses in areas of identified knowledge – need (e.g. ECT, psychopharmacology, psycho-surgery)</td> <td> <ul style="list-style-type: none"> Certificate of attendance CPD log </td> </tr> </tbody> </table> <p>b Understanding of different treatment approaches and their applicability to different patients.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>As above</td> <td> <ul style="list-style-type: none"> As above Reports and care plans </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> Professional body accreditation CV CPD JD 	Commissioned didactic/seminar courses in areas of identified knowledge – need (e.g. ECT, psychopharmacology, psycho-surgery)	<ul style="list-style-type: none"> Certificate of attendance CPD log 	HOW ACQUIRED	EVIDENCE	As above	<ul style="list-style-type: none"> As above Reports and care plans 	
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4.2	<p>Demonstrated high level of skill in determining whether a patient has capacity to consent to treatment</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Professional training and experience</td> <td> <ul style="list-style-type: none"> Professional body accreditation CV CPD JD </td> </tr> <tr> <td>Workshops on MCA; consent to treatment</td> <td> <ul style="list-style-type: none"> Certificate Awareness of professional guidelines </td> </tr> </tbody> </table> <p><i>In order to demonstrate this competency the applicant should include evidence from the AC/RC that they are shadowing that they have carried out more than one actual assessment of capacity and determination of best interests and that their decision making has been sound and appropriate in the view of the supervising AC/RC. Anonymised examples of assessments of capacity and best interest determinations should also be available within the portfolio.</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> Professional body accreditation CV CPD JD 	Workshops on MCA; consent to treatment	<ul style="list-style-type: none"> Certificate Awareness of professional guidelines 					
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4.3	<p>Ability to formulate, review and lead on treatment for which the clinician is appropriately qualified in the context of a MDT.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #444; color: white;"> <th style="padding: 5px;">HOW ACQUIRED</th> <th style="padding: 5px;">EVIDENCE</th> </tr> </thead> <tbody> <tr style="background-color: #ccc;"> <td style="padding: 5px;">Professional training and experience</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> JD Reports/care plans Testimonial, Multi-disciplinary team (MDT) 360 degree appraisal </td> </tr> </tbody> </table> <p><i>Anonymised reports and care plans should be available in the portfolio.</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> JD Reports/care plans Testimonial, Multi-disciplinary team (MDT) 360 degree appraisal 	<p><u>Evidence</u> <u>No</u></p>
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4.4	<p>Ability to communicate clearly the aims of treatment to patients, carers and the team.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #444; color: white;"> <th style="padding: 5px;">HOW ACQUIRED</th> <th style="padding: 5px;">EVIDENCE</th> </tr> </thead> <tbody> <tr style="background-color: #ccc;"> <td style="padding: 5px;">Professional training and experience</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> JD Professional body accreditation 360 degree appraisal </td> </tr> </tbody> </table> <p><i>Anonymised case note entries, setting out the explanations given to the patient and the discussions within the MDT, should be included in the portfolio as a particular means of demonstrating this competency.</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> JD Professional body accreditation 360 degree appraisal 	
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5	Care Planning	<u>Evidence</u> <u>No</u>						
5.1	<p>Demonstrated ability to manage and develop care plans which combine resources within the context of the Care Programme Approach (or its equivalent)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="text-align: left; padding: 5px;">HOW ACQUIRED</th> <th style="text-align: left; padding: 5px;">EVIDENCE</th> </tr> </thead> <tbody> <tr style="background-color: #cccccc;"> <td style="padding: 5px;">Professional experience Undertaking care co-ordination</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> JD: CV; CPD Anonymised care plan/ service specification reports </td> </tr> <tr style="background-color: #cccccc;"> <td style="padding: 5px;">Attendance at CPA case reviews Shadowing RC Appropriate workshops/training</td> <td style="padding: 5px;"> <ul style="list-style-type: none"> Job plan – certified Evidence of contribution to a care plan As before Certificate </td> </tr> </tbody> </table> <p><i>The applicant should include anonymised CPA Care Plans (or its equivalent, eg SAP, Person Centred Planning, CAF) within the portfolio.</i></p>	HOW ACQUIRED	EVIDENCE	Professional experience Undertaking care co-ordination	<ul style="list-style-type: none"> JD: CV; CPD Anonymised care plan/ service specification reports 	Attendance at CPA case reviews Shadowing RC Appropriate workshops/training	<ul style="list-style-type: none"> Job plan – certified Evidence of contribution to a care plan As before Certificate 	
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6	Leadership and MDT Working	<u>Evidence</u> <u>No</u>						
6.1	<p>Ability to effectively lead a MDT</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Professional and experience</td> <td> <ul style="list-style-type: none"> CV; JD </td> </tr> <tr> <td>Leadership training Team-work training</td> <td> <ul style="list-style-type: none"> certificate certificate 360 degree appraisal </td> </tr> </tbody> </table> <p><i>The applicant should provide evidence that they have taken responsibility for, and have effectively led, the MDT with regard to the patients for whom they have taken lead responsibility. This competency should be confirmed by the AC/RC that they are shadowing and who is the RC or Consultant with actual responsibility for those particular patients.</i></p>	HOW ACQUIRED	EVIDENCE	Professional and experience	<ul style="list-style-type: none"> CV; JD 	Leadership training Team-work training	<ul style="list-style-type: none"> certificate certificate 360 degree appraisal 	
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6.2	<p>Ability to assimilate the views and opinions of others whilst maintaining an independent view</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Professional training and experience</td> <td> <ul style="list-style-type: none"> CV; JD: CPD Anonymised care plans 360 degree appraisal </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> CV; JD: CPD Anonymised care plans 360 degree appraisal 			
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6.3	<p>Ability to manage and take responsibility for making decisions in complex cases without the need for supervision</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td>Professional training and experience</td> <td> <ul style="list-style-type: none"> CV; JD: CPD Anonymised care plans 360 degree appraisal </td> </tr> </tbody> </table> <p><i>In order to evidence this competency the applicant should take lead clinician responsibility for specific complex cases and have evidence within the portfolio to demonstrate their lead involvement such as anonymised care plans, case note entries, reports etc.</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> CV; JD: CPD Anonymised care plans 360 degree appraisal 			
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6.4	<p>Understands and recognises own limits, and recognising when to seek other professional views to inform a decision</p> <table border="1" data-bbox="285 327 1321 489"> <thead> <tr> <th data-bbox="285 327 803 394">HOW ACQUIRED</th> <th data-bbox="803 327 1321 394">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td data-bbox="285 394 803 489">Via supervision and reflective practice</td> <td data-bbox="803 394 1321 489"> <ul style="list-style-type: none"> • Evidence of clinical supervision • 360 degree appraisal </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Via supervision and reflective practice	<ul style="list-style-type: none"> • Evidence of clinical supervision • 360 degree appraisal 	<p><u>Evidence</u> <u>No</u></p>
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7	Quality and Cultural Diversity	<u>Evidence</u> <u>No</u>				
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Knowledge of policy and legislation	<ul style="list-style-type: none"> Attendance at appropriate courses <ul style="list-style-type: none"> - manager's training - commissioned (law school) 					
7.2 7.3 7.4	<p>Ability to identify and challenge discrimination and inequality</p> <p>Understands the need to sensitively and actively promote equality and diversity</p> <p>Understand how cultural factors etc. can affect application of mental health legislation</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #667788; color: white;">HOW ACQUIRED</th> <th style="background-color: #667788; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d9e1f2;">Values-based practice of legal knowledge</td> <td style="background-color: #d9e1f2;"> <ul style="list-style-type: none"> JD Annual job appraisal process 360 degree appraisal Practice supervision records Anonymised correspondence and reports/plans </td> </tr> </tbody> </table> <p><i>The anonymised care plans and reports should also reflect evidence that the applicant has considered and assessed the specific needs of their cases with regard to any disabilities they may have or with regard to any of the protected characteristics such as gender, sexuality, age etc. Any cultural issues or needs should also be addressed and evidenced.</i></p>	HOW ACQUIRED	EVIDENCE	Values-based practice of legal knowledge	<ul style="list-style-type: none"> JD Annual job appraisal process 360 degree appraisal Practice supervision records Anonymised correspondence and reports/plans 	
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8	Communication	<u>Evidence</u> <u>No</u>				
8.1	<p>Ability to communicate effectively, particularly in relation to decisions taken and the underlying reasons for these</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d3d3d3;">Professional training and experience</td> <td style="background-color: #d3d3d3;"> <ul style="list-style-type: none"> JD 360 degree appraisal </td> </tr> </tbody> </table>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> JD 360 degree appraisal 	
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8.2	<p>Ability to keep appropriate records and awareness of legal requirements</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d3d3d3;">Knowledge of law and policy</td> <td style="background-color: #d3d3d3;"> <ul style="list-style-type: none"> CPD log </td> </tr> </tbody> </table> <p><i>Evidence of completion of NHS Connecting for Health Information Governance training in the form of a certificate (this can be completed on-line and is a requirement of the IG Toolkit for all Trusts).</i></p>	HOW ACQUIRED	EVIDENCE	Knowledge of law and policy	<ul style="list-style-type: none"> CPD log 	
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8.3	<p>Demonstrates understanding of and manages the competing requirements of confidentiality and effective information sharing to the benefit of the patient and stakeholders</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #808080; color: white;">HOW ACQUIRED</th> <th style="background-color: #808080; color: white;">EVIDENCE</th> </tr> </thead> <tbody> <tr> <td style="background-color: #d3d3d3;">Professional training and experience</td> <td style="background-color: #d3d3d3;"> <ul style="list-style-type: none"> JD Professional requirements Knowledge of Trust policy Reports/ care plans/ recorded entries to notes </td> </tr> </tbody> </table> <p><i>Evidence of completion of NHS Connecting for Health Information Governance training in the form of a certificate (this can be completed on-line and is a requirement of the IG Toolkit for all Trusts)</i></p>	HOW ACQUIRED	EVIDENCE	Professional training and experience	<ul style="list-style-type: none"> JD Professional requirements Knowledge of Trust policy Reports/ care plans/ recorded entries to notes 	
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8.4	<p>Ability to compile and complete statutory documentation and provide written reports as AC</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #444; color: white;"> <th style="width: 50%;">HOW ACQUIRED</th> <th style="width: 50%;">EVIDENCE</th> </tr> </thead> <tbody> <tr style="background-color: #ccc;"> <td>Professional experience Formal AC training Shadowing AC//RC/AMHP</td> <td> <ul style="list-style-type: none"> Anonymised reports Certificate Testimonial/log </td> </tr> </tbody> </table> <p><i>Anonymised example reports for First Tier Mental Health Tribunals and Hospital Managers Reviews of detention, example completed anonymised T2 Forms (where relevant), anonymised completed example H5 Forms, anonymised completed example completed s17 leave forms and anonymised example completed CTO1 Forms should be available in the portfolio.</i></p>	HOW ACQUIRED	EVIDENCE	Professional experience Formal AC training Shadowing AC//RC/AMHP	<ul style="list-style-type: none"> Anonymised reports Certificate Testimonial/log 	<u>Evidence</u> <u>No</u>		
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8.5	<p>Ability to present evidence to the courts and tribunals</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #444; color: white;"> <th style="width: 50%;">HOW ACQUIRED</th> <th style="width: 50%;">EVIDENCE</th> </tr> </thead> <tbody> <tr style="background-color: #ccc;"> <td>Professional experience</td> <td> <ul style="list-style-type: none"> CV Anonymised reports </td> </tr> <tr style="background-color: #ccc;"> <td>Specialist course attendance (MHRTs; court work) Shadowing</td> <td> <ul style="list-style-type: none"> Certificate Testimonial/log </td> </tr> </tbody> </table> <p><i>The reports to First Tier MHTs and Hospital Managers reviews above will evidence elements of this competency. Applicants are encouraged, with the permission of the Hospital Managers, to attend Hospital Managers reviews and to present the evidence on behalf of the RC (with the RC in attendance) for renewal of detention. Where this has been possible, the RC should provide written confirmation that the applicant has presented the case soundly and competently. Where Hospital Managers are in agreement with the evidence of the applicant,, that would provide good direct assurance of this competence.</i></p>	HOW ACQUIRED	EVIDENCE	Professional experience	<ul style="list-style-type: none"> CV Anonymised reports 	Specialist course attendance (MHRTs; court work) Shadowing	<ul style="list-style-type: none"> Certificate Testimonial/log 	
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